

Q: I HAVE TO STAY HOME TO CARE FOR CHILDREN DUE TO SCHOOL CLOSURES? WHAT ARE MY OPTIONS?

A:

You should discuss with your manager regarding your specific situation.

If you are able to work at home effectively during this time period, you would be paid normally.

If you are not able to work from home, you may use accrued time (PTO and floating holidays). Once exhausted, you may go up to 40 hours negative PTO or take unpaid time.

You may also be eligible to receive additional PTO from the COVID-19 Major Disaster Leave Bank. Please review the [PTO Donation Bank Policy](#) and application for details.